

Broadland Community at Heart Awards 2019

Terms and Conditions

- There are no restrictions to the amount of nominations one person can make.
- In line with GDPR, the information supplied through the nomination is treated in confidence and only used by those who take part in the administration and adjudication of the awards.
- Broadland District Council reserves the right to publish the names and celebrate the achievements of winners at the Broadland Community at Heart Awards.
- Broadland District Council or a company working on their behalf may contact nominators and nominees to gain further information about their nominee or to request use of some details in our press campaign.
- No responsibility can be accepted for entries not received, for whatever reason.
- Nominations close at 9am on 6th October 2019.
- A panel of judges comprising of six people will gather after the closing date to decide upon the three shortlisted nominees and the overall winner of each category.

The judges receive criteria for each category.

The panel for 2019 will consist of:

- Leader of Broadland District Council
 - Director of Service
 - A previous winner of a Community Award
 - Representative from Price Bailey (sponsor)
 - Parker Communications representative
 - Chairman of Awards Panel Broadland District Council Cllr K Legget
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- No serving district councillor(s), or persons related to serving district councillor(s), to be nominated for a Broadland Community at Heart Award,
 - No past district councillor(s) or persons related to past district councillor(s), to be nominated for a Broadland Community at Heart Award, unless four full years have passed from the end of service of the district councillor who is being nominated.

- Community Groups whose membership included that of a serving District Councillor would be eligible.
- Staff (or relations of staff) of Broadland District Council and South Norfolk Council will also not be considered.
- The panel may re-assign nominations to different categories if they believe the individual is better suited to another category.
- The panel has the right to:
 - shortlist more or less than three candidates in a category
 - have a joint winner in a category (if they believe there is an exceptional reason to do so)
- If the panel is unable to reach a consensus (for the shortlisted nominations or the winners), then the shortlisting shall be undertaken by a vote, with the Chairman of Council to have the casting vote, unless the Chairman has nominated (or an interest in) a candidate in the category, in which case the Director of Service shall have the casting vote.

Competition

This competition is in no way sponsored, endorsed or administered by, or associated with Facebook.

Broadland District Council or South Norfolk Council staff and councillors cannot take part in this competition.

A winner will be selected at random from all the online nominations submitted within the designated time periods for each prize, and contacted via the contact information they have provided. Unsuccessful entrants will not be contacted.

All prizes must be collected from Broadland District Council offices, Thorpe Lodge, Yarmouth Road, NR7 0DU.

Interests

If a member of the judging panel:

- has nominated someone for the category being considered,
- or is involved with a community group / has a relationship with a nominated individual they are required to make sure the other panel members are aware at the start of considering nominations for the group. The judge may continue to be involved with the judging of nominations if they consider they have an open mind; should they believe their mind is closed and they would only consider the nomination they have made, then the member of the judging panel should step out of the room when the category is being considered.

- The judge's decision is final and will be announced at an awards ceremony in October 2019.
- The judges have the right to add additional categories if necessary and can move nominations from one category to another.
- The overall winner of each category will receive £250 to be paid to a community group or voluntary organisation or charity of their choice.
- No cash or alternative prize will be offered.