

Two Councils
One Team



Opportunity to become a Vetted Contractor to deliver heating repairs, first time central heating systems and insulation measures.

Reference Number BDC/WHF/02.

Date: September 2019.

1. Background Information.

Broadland District Council, as lead partner, has been awarded grant funding to deliver first time central heating systems in domestic properties in Norfolk over the next anticipated two years. BDC is working in partnership with the seven Norfolk Councils: South Norfolk Council, Norwich City Council, Breckland District Council, North Norfolk District Council, Borough Council of King's Lynn & West Norfolk, Great Yarmouth Borough Council and Norfolk County Council, public health and community and health sectors to deliver the programme.

2. Potential Scope of Works.

Broadland District Council is considering a Registered List of Vetted Contractors who may be offered the opportunity to carry out grant funded repair/central heating installations and insulation measures across Norfolk.

Final documents for a Register of Vetted Contractors are available for review and completion as follows:

Part A: Information and Instructions

Part B: Service Profile and Specification

Part C: Application Response. To be completed by interested contractor.

3. Timetable for Return of Responses.

- Issue of final documents Monday 3rd June 2019
- Return of Completed Part C for the quarterly submission is **Monday 30th September** 2019 by 5pm.
- Any questions are to be asked before 5pm on Friday 20th September 2019.
- Additions to the Registered List of Vetted Contractors Thursday 10th October 2019.

Part C documents should be returned by email to:

mike.pursehouse@broadland.gov.uk

If you have any difficulty with returning by email please call 01603 430103. Any questions should be directed to Karen Strandoo at karen.strandoo@broadland.gov.uk or alternatively call 01603 430103.