Chief Executive LG1
PHILIP KIRBY
£110 - £115K per annum
Head of Paid Service
Revenue Exp £40,547,300
Capital Exp £1,451,700
No. 80  FTE 66.97

Deputy Chief Executive LG2
MATTHEW CROSS
£100 - £105K per annum
Revenue Exp £34,742,300
Capital Exp £995,700
No. 78  FTE 66.97

Head of Housing & Environmental Services
LEIGH BOOTH
£60 - £65K per annum
Revenue Exp £9,446,900
Capital Exp £945,700
No. 78  FTE 60.2

Head of Finance & Revenue Services & S151 Officer
JILL PENN
£60 - £65K per annum
Revenue Exp £24,286,300
Capital Exp £171,000
No. 25  FTE 19.6
jill.penn@broadland.gov.uk

Head of Corporate Resources
STEPHEN FENNELL
£70 - £75K per annum
Revenue Exp £2,331,800
Capital Exp £191,000
No. 54  FTE 44.44
stephen.fennell@broadland.gov.uk

Head of Democratic Services & Monitoring Officer
MARTIN THROWER
£55 - £60K per annum
Revenue Exp £1,130,000
Capital Exp £0
No. 9  FTE 6.55
martin.thrower@broadland.gov.uk

Head of Planning
PHILIP COURTIER
£70 - £75K per annum
Revenue Exp £1,955,600
Capital Exp £285,000
No. 43  FTE 35.5
phil.courtier@broadland.gov.uk

Head of Economic Development
HAMISH MELVILLE
£50 - £55K per annum
Revenue Exp £1,009,100
Capital Exp £50,000
No. 17  FTE 14.96
hamish.melville@broadland.gov.uk

• Food Safety Regulation
• Health & Safety at Work Regulation
• Infectious Disease Control
• Taxi, Liquor & Animal Welfare Licensing
• Emergency Planning
• Refuse Collection & Recycling
• Garden Waste Collection
• Grounds Maintenance
• Street Cleaning and Public Conveniences
• Pest Control
• Stray Dog Collection
• Pollution Control Services
• Statutory Nuisance
• National Assistance Burials
• Home Repair & Disabled Adaptation Loans & Grants
• Housing Standards Regulation
• Empty Homes Strategy
• Care & Repair Service
• Energy Conservation & Carbon Reduction
• Community Safety
• Social Policy
• Strategic Housing including Affordable housing
• Corporate Equalities
• Early intervention/ prevention
• Housing Advice
• Homelessness
• Housing Register
• Partnership Working
• Housing development
• Broadland Growth Limited
• Statutory accounting requirements
• Budget setting and control
• Accounts Payable
• Sundry Debt Collection
• Income Processing
• Internal Audit
• Housing Benefit
• Council Tax
• Business Rates
• ICT
• HR
• Payroll
• Customer Services
• Facilities Management
• Corporate Asset Management
• Service improvement
• Corporate Performance Management
• Data Protection
• Corporate complaints
• Monitoring Officer
• Committee Services
• Electoral Register
• Election Management
• Parish Liaison
• Parish Management
• Member Training & development
• Legal Services contract monitoring
• Constitution maintenance
• Supporting Standards committee
• Member services
• Overview & Scrutiny
• Support to Chairman’s Office
• Community Right to Bid
• Community Right to Challenge
• Planning Development
• Conservation
• Land Searches
• Tree Preservation
• Historic Buildings
• Planning enforcement
• Planning Policy
• Partnership Working
• Neighbourhood Plans
• Economic Development
• Business Support
• Business Training
• Business start-up programme
• Training (Apprenticeships)
• Tourism
• Arts, Sports, Leisure services
• Exercise referral programmes
• Holiday activity programmes
• Grants

Financial Expenditure Figures based on data as at 01/01/19. All other data is as at 01/01/19
Figures for the Deputy Chief Executive and Chief Executive are cumulative totals for their respective areas
No. = Number of staff within service area FTE = Full time Equivalent
LG = Local Grade. All Heads of Service are LG4/3 salary maximum is £71,458; LG 2 salary maximum is £102,886 LG1 salary maximum is £116,062 LG 5/4 salary maximum is £62,010
R.O. = Returning Officer
No bonuses were paid in 2018
The above posts are all eligible for the following benefits in kind: lease car or cash equivalent of up to £4,871 for Chief Executive and Deputy Chief Executive and up to £4,714 for Heads of Service; medical insurance approx value of £900; medical check up approx. value of £500. NB although these benefits are offered to Chief Officers, it should not be assumed that all will be taken up
All staff are permanent
There is one post currently filled on an interim basis by secondment as at 01/01/19
Pay multiple (ratio between the taxable earnings of the Chief Executive and the median earnings figure of all employees) 1:4.40